



CHIPPENHAM TOWN COUNCIL

Improving the quality of town life

15 June 2022

To Councillors:

Desna Allen	Liz Alstrom (Chair)
Declan Baseley (Vice-Chair)	James Bradbury
Jenny Budgetell	Clare Cape
Pete Cousins	William Douglas
Robert Giles	Gemma Grimes
Angie Litvak-Watson	Kathryn Macdermid
Nick Murry	Andy Phillips
Nina Phillips	David Poole
Nic Puntis	Chris Ruck
John Scragg	Matthew Short
George Simmonds	Myla Watts
Hayley Wilson	Conor Melvin

Meeting of Full Council - Wednesday 22 June 2022

Dear Councillor,

You are summoned to attend a meeting of Full Council to be held in the Town Hall on Wednesday 22 June 2022 commencing at 7.00 pm for transaction of the business given in the Agenda attached.

Please note members of the public are invited to address the council at this meeting at 7pm. Members of the public are requested to send their public question to enquiries@chippenham.gov.uk by 12pm on the day before the meeting and confirm whether they will be in physical attendance or require an officer to read out the question on their behalf. Priority of physical attendance will be given to the press and those that have sent their public question in advance and will read it out, remaining seats will be allocated on a first come first served basis.

Alternatively, anyone who wishes to watch the meeting only can do so via this link: <http://youtube.com/channel/UCLhKQ0VMR7-mu7GvGYO3uGg/live>

Yours faithfully,

Mark Smith MBA LLB (Hons) CMgr FCMI FSLCC
Chief Executive

All council meetings are open to the public and press

RECORDING OF PUBLIC COUNCIL MEETINGS

Recording and using social media is permitted at Council meetings which are open to the public. Please note that Chippenham Town Council will be streaming this meeting to YouTube, the video recording will be available in the public domain for six months.

7pm - PUBLIC QUESTION TIME (not to exceed 30 minutes)

The public are welcome to make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

Any individual representation is limited to no more than 3 minutes. The Chair will call the representation from those who are indicating that they wish to speak; written representations can also be received in advance of the meeting. A record of any public participation session shall be included as an appendix to the Minutes.

Agenda

Full Council - Wednesday 22 June 2022

	Wards affected	Page no.
1. <u>APOLOGIES FOR ABSENCE</u>		
To receive any apologies for absence.		
2. <u>DECLARATION OF INTEREST</u>		
All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct. Councillors are reminded to declare any dispensation granted in relation to any relevant matter.		
3. <u>MINUTES</u>		7 - 14
To receive the draft minutes of the Council meeting held on Wednesday 11 May 2022. Minutes require a proposer and seconder for approval (copy attached).		
4. <u>MAYOR'S ANNOUNCEMENTS</u>		15 - 18
i. To receive any announcements from the Mayor.		
ii. To receive a list of engagements undertaken by the Former Mayor and Former Deputy Mayor in the Municipal Year 21/22 between 23 March 2022 and 10 May 2022 (copy attached).		

iii. To receive a list of engagements undertaken by the Mayor and Deputy Mayor since the last Council meeting held on Wednesday 11 May 2022 (copy attached).

5. **POLICE REPORT**

19 - 26

To receive an update from Wiltshire Police (copy attached).

6. **COMMITTEE MINUTES**

The Chair invites all Councillors to raise any queries or questions on the work being undertaken by Committees, purely for information only. To receive the following:

a. **Amenities, Culture & Leisure Committee**
The draft minutes of the extraordinary meeting held on 25 May 2022 (previously circulated).

b. **Planning, Environment & Transport Committee**
The draft minutes of the meetings held on 12 May 2022 and 01 June 2022 (previously circulated).

7. **YOUTH COUNCIL MINUTES**

To receive the minutes from the Youth Council meetings held on 10 May, 24 May and 07 June 2022 for information only (copies attached).

To consider items 8 to 10

Councillors are requested to give 24 hours advance notice of any questions relating to the following agenda item 8

8. **YEAR END ACCOUNTS AND FINANCIAL STATEMENTS 2021/22** All Wards 27 - 62

To receive and consider a report from the Director of Resources, the Responsible Finance Officer regarding the Year End Accounts and Financial Statements 2021/22 (copy attached).

9. **DRAFT MEDIUM TERM FINANCIAL PLAN FOR CAPITAL EAR MARKED FUNDS** All Wards 63 - 66

To receive and consider a report from the Director of Resources, the Responsible Finance

	Wards affected	Page no.
Officer regarding the Draft Medium Term Financial Plan For Capital Ear Marked Funds (copy attached).		
10. <u>GREEN INFRASTRUCTURE AND A350 DUALLING SCHEME</u>	All Wards	67 - 74
To receive and consider a report from the Head of Planning regarding a Green Infrastructure and A350 Dualling Scheme (copy attached).		
<u>To note item 11</u>		
11. <u>NEIGHBOURHOOD PLAN UPDATE</u>		75 - 80
To receive a report from the Head of Planning updating Councillors on the progress of the Neighbourhood Plan (copy attached).		
12. <u>COUNCILLOR'S FEEDBACK</u>		
i. To receive feedback from Town Councillors on significant work they are involved with (each Councillor who wishes to update has 5 minutes only).		
ii. To receive feedback from Town Councillors nominated by the Council to outside bodies on significant work they are involved with (each Councillor who wishes to update has 5 minutes only).		
iii. To receive an update from Councillor John Scragg on the activities of the Wiltshire Association of Local Councils (WALC).		
iv. To receive feedback from Wiltshire Councillors on significant work they are involved with (each Councillor who wishes to update has 5 minutes only).		
v. To receive any updates on Committee or Sub-Committee membership changes from the Democratic Services Team.		
vi. To receive ideas for potential Community Infrastructure Levy (CIL) projects funded by the 85% of CIL that Wiltshire Council retain from development within Chippenham to be forwarded to Wiltshire Council.		
vii. Community Matters - opportunity for		

Councillors to ask for updates from officers which can be given verbally or in writing after the meeting.

13. **ITEMS FOR COMMUNICATION**

To consider any items for communication and any items to be consulted with the Youth Council.

14. **DATE OF NEXT MEETING**

The next meeting of Full Council will be held at 7pm on Wednesday 21 September 2022.